

## Graduate Assistant Advert

CLS was named by the Sunday Times as London Independent Secondary School of the Year 2020, and occupies fine, modern buildings near St. Paul's Cathedral overlooking the Thames, opposite the Tate Modern. There are impressive off-site sports facilities in southeast London.

City of London School is seeking to appoint a recent graduate, on a one-year contract, to fulfil a range of responsibilities.

The successful candidate is likely to:

- Have high personal standards and exhibit total professionalism
- Enjoy working with young people and be able to establish rapport and respectful and trusting relationships
- Have the initiative, ambition and the energy to contribute to our extensive co-curricular and sporting programme. The ability to offer coaching in one of our major sports is desirable but not required.
- Be hard working, possess good organisational skills, demonstrate the ability to build and maintain purposeful and successful relationships and be competent in the use of IT

The post offers an opportunity to gain extensive and worthwhile working experience in a large independent school. The post will be particularly attractive to a graduate thinking of a career in education. The work will be varied, and that variety would, to some extent, be determined by the personality, enthusiasm and skills of the individual appointed.

### Salary

Grade B at spinal points 1017-1018 (£20, 450-£21,110) plus overtime.  
38 hours per week, Salary Payment + Additional Contract Hours (Term-time only, 36 weeks per year) - £23,099.65 per annum

### Benefits

The school is a strong supporter of Continuing Professional Development (CPD) and support staff wishing to undertake appropriate professional training can apply for financial support towards any associated costs.

The school together with the City of London Corporation offers a great place to work in the heart of London, a competitive salary, pension scheme and benefits package. A supportive health and wellbeing package including free entry to Hampstead Heath Lido, employee assistance programme, retail and leisure discounts, free entry to Tower Bridge, Guildhall with West End Offers.

### How to Apply

Further details on how to apply is available from our website (<https://www.cityoflondon.school.org.uk/about/vacancies>).

City of London School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

We welcome applications from all sectors of the community as we aspire to attract staff that match the social and cultural diversity of our pupil intake.

**Closing date for applications Tuesday 24<sup>th</sup> May 2022**

**Interviews: W/c 6<sup>th</sup> June 2022**